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Deltek Acumen Touchstone

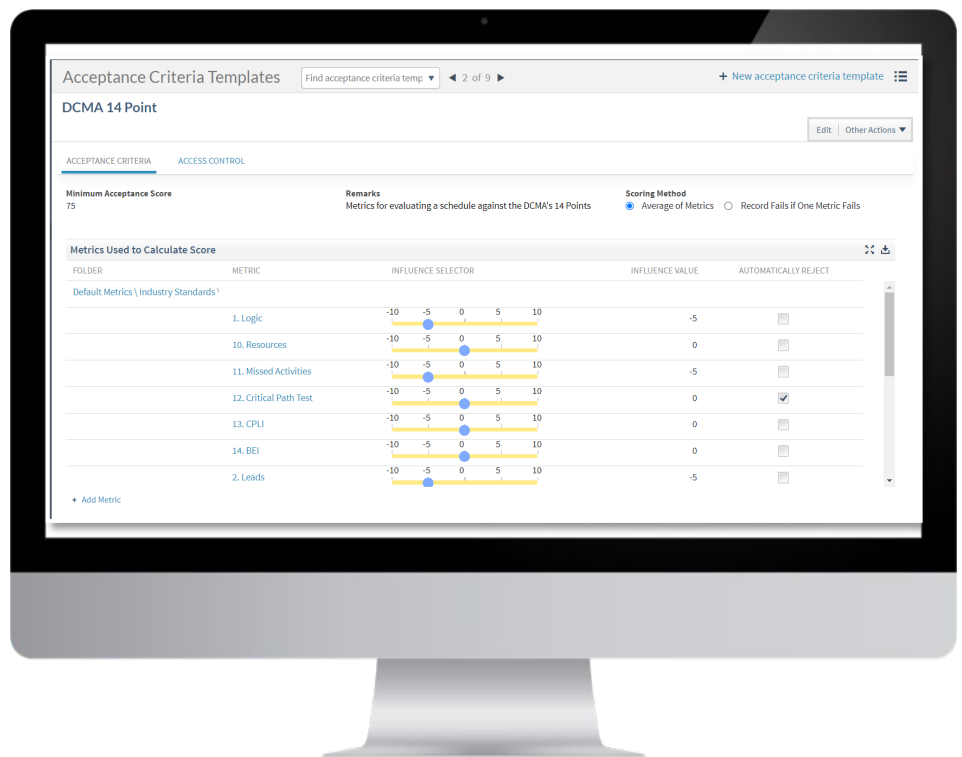## Automated Schedule Submission, Evaluation and Storage Portal

Collecting, evaluating, benchmarking, accepting/rejecting and storing schedule submissions from subcontractors or internal project teams can consume valuable program management resources. Unfortunately, not doing these tasks well, can introduce risks and delays. Acumen Touchstone (Touchstone) automates the receipt, assessment, and storage of project schedule submissions to improve productivity, schedule quality and standardization.
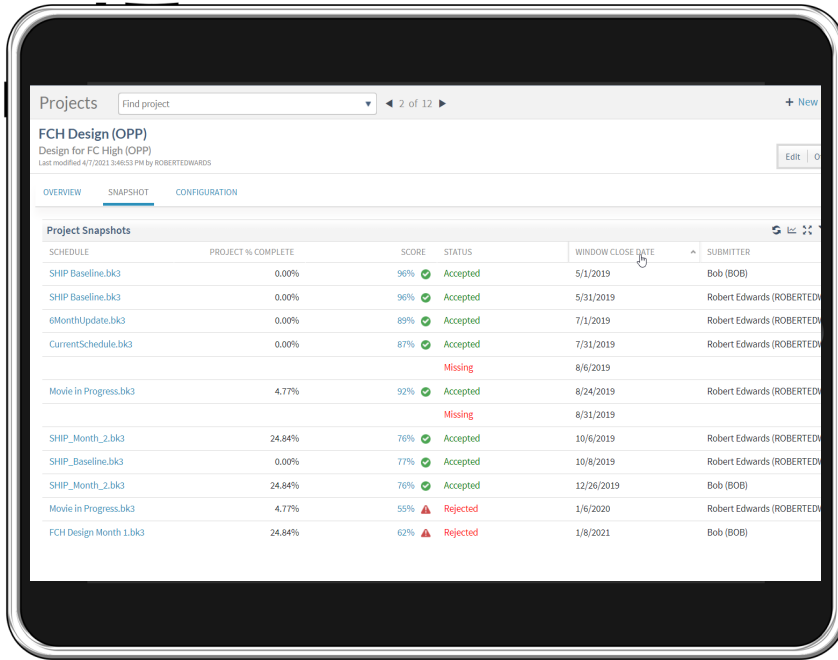
Part of the Deltek Acumen family of schedule management products, Touchstone provides a project schedule submittal portal that automates the objective quality assessment and storage of schedule file submissions. This ensures all schedules get a timely review and gives the program management team time to work on the schedules that need help. Touchstone helps improve schedule quality by instantly providing feedback on quality issues to the submitter while they have time to fix problems.

Establish Acceptance and Evaluation Criteria

Define acceptance criteria by selecting metrics appropriate to the project type, setting the minimum acceptance score, choosing the scoring method, and assigning weight to each metric.

- Leverage groups of standard or custom metrics to set acceptance criteria

- Subcontractors know the criteria and submittal process

- Reject schedules that fail specific metrics, such as the Critical Path Test or Negative Float tests
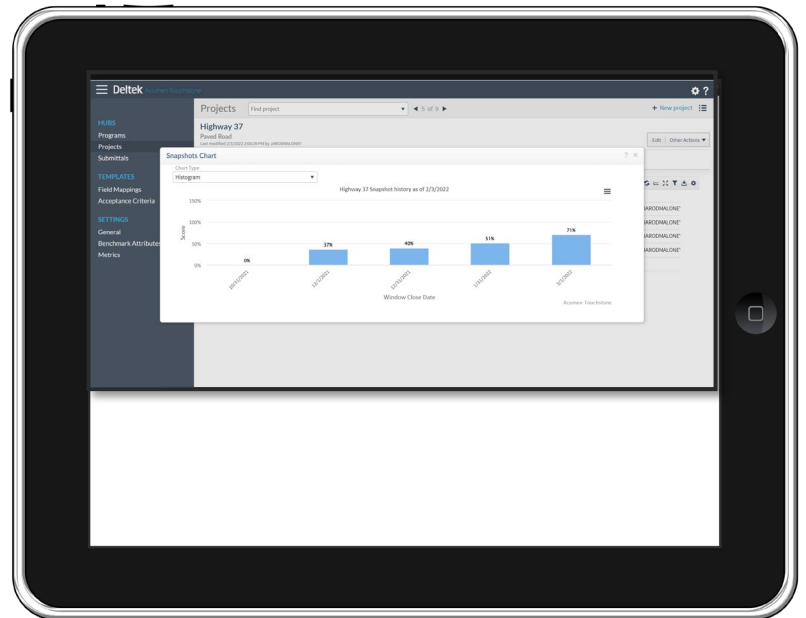
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Schedule Submittal Portal Saves Time

- Automate the collection, analysis, and storage of schedule submissions, based on your schedule quality standards

- Automated scoring provides feedback on 100% of all submittals allowing your team more time to focus where it matters

- Supports your efforts to improve subcontractor management and program management office standards
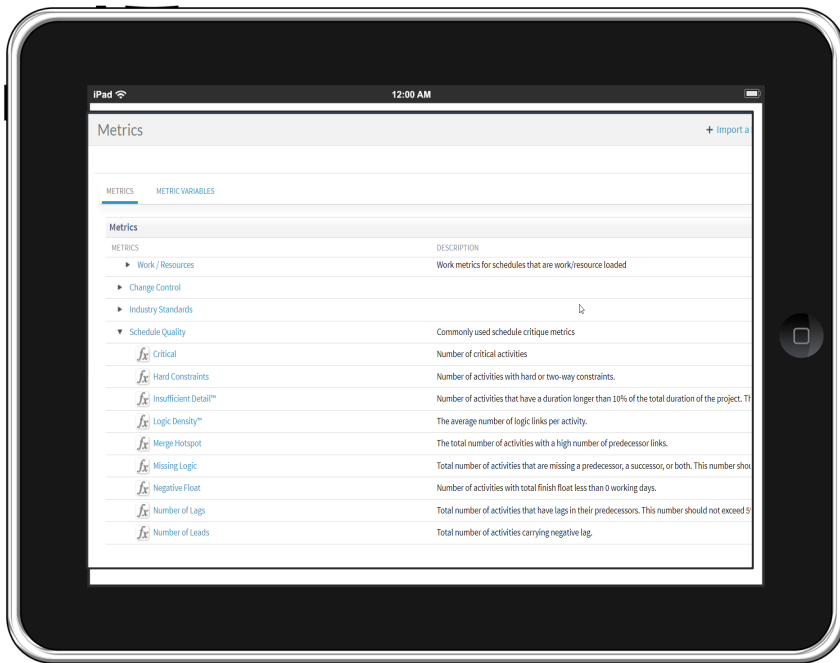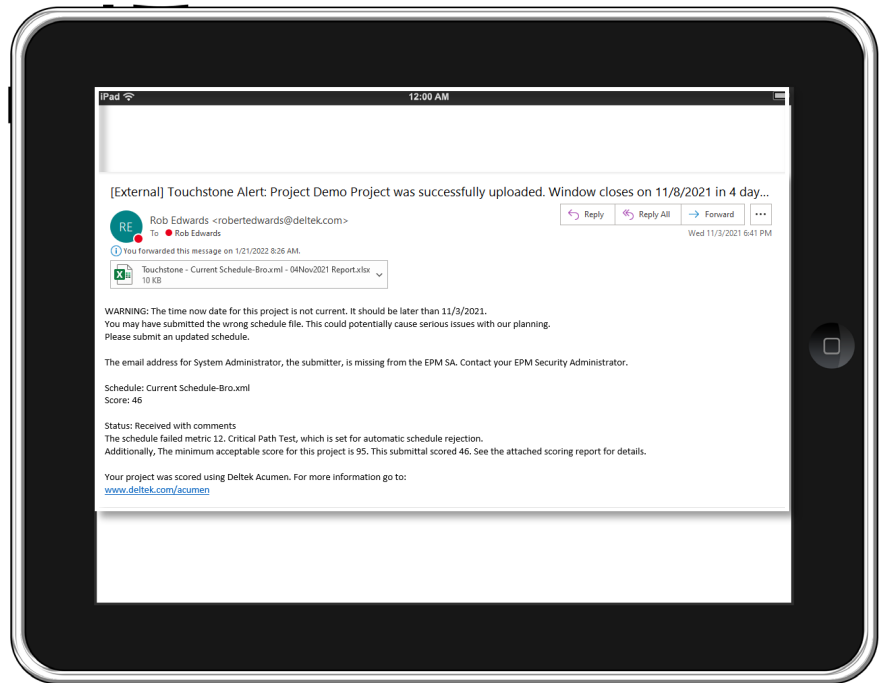
Improve Schedule Quality

- Providing instant feedback lets the submitter have time to fix quality issues before your team starts their review
- Evaluation criteria and deadlines are known and consistently enforced, which drives quality improvements
- Allows the project team to focus on managing and analyzing the schedules that need the most help

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Enhance Program Delivery

- Advance project maturity by targeting training to areas where submitters have recurring quality problem
- Compare schedule submissions to benchmarks to gather historic insights and identify anomalies
- Improve schedule version control and always know where to find the latest schedule or subcontractor submissions

Standardize Schedule File Submissions

- Provides an objective quality assessment and consistent enforcement of evaluation criteria and standards
- Leverage over 100 metrics to help submissions adhere to your organization's best practices and standards
- Warn or reject schedules that have out of date Status dates to avoid submittal errors
- Rejected submittals can be resubmitted until accepted

Have a question? Get in touch!

Contact Proxima Management at 450-651-2600 or info@gestionproxima.com

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